

Your new professional environment, with abundant amenities, will make a lasting impression with your clients

From concierge/reception services and in-office printing to VoIP phone systems and your name on the door of your office, My Office Business Suites offers an exceptional value for business. Not only does it make a positive first impression with your clients, but it also provides a thriving environment where you actually enjoy going to work!



Conference rooms with complimentary WiFi and audio visual services



Full kitchens and business centers with printers, supplies and free coffee

our convenient, prime locations for growing your business









myofficeaz.com









Having an impressive **AND affordable** office is easier than ever with My Office



No matter what your budget is, or where you want to office, we have an executive 'suite' solution for you!



Enjoy the Suite Life!

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Finally, having an exquisite office, in a prime location, makes good business sense!

Doing business in today's economy forces business owners and professionals to find office space alternatives to remain competitive. We provide you with a professional Executive Suites environment and superior service at our multiple convenient prime locations (listed on the back), which gives you a competitive advantage.

Our concierge/receptionist services allow YOU to focus on your business



Our front desk concierge/receptionist greets your guests and clients, offers them refreshments and announces their arrival to you. They are available to handle most of your office support needs, including notary services for your convenience.



Generate new business in our open collaborative areas

Our open and collaborative work spaces bring numerous opportunities to network and collaborate with smart like-minded professionals.



Flexible plans help you grow your business

Finding the ideal office solution that's perfect for growing your business is easy at My Office Business Suites. Choose from Virtual Plans to Private Office Plans.

All Virtual and Private Office Plans Include:

- Complimentary Wi-Fi, Internet, Coffee Bar
- Access to all of our Other Locations
- Access to our Business Centers
- Discounts on Private Offices and Conference Room rentals
- Business listing on website
- Concierge/Receptionist services
- Networking and Marketing opportunities and assistance

VIRTUAL PLANS

My Mail & Address Plan – Starting at \$50/month*

- Professional Address & Mail to give your business that "Brick and Mortar" presence
- Mail Collection, Distributing and Forwarding

Great for new businesses and start ups looking to make a positive first impression as economically as possible.

My 'Meet Me There' Plan – Starting at \$60/month*

You and 2 accompanied guests will get the following:

- Use of our Thunderbird, Surprise, Corridors and Squaw Peak locations for you and 2 accompanied guests
- Access Monday through Friday, between 8am and 5pm

Great for entrepreneurs looking to spend time in a professional setting, rather than a coffee shop.

My Meeting Plans – Starting at \$200/month*

20 - 40 hours of Conference Room time (depending on plan chosen),
8am to 5pm - Monday thru Friday

Great for when your company only needs a conference room and no other frills.

My Virtual Deluxe & Premier Plans – Starting at \$250 or \$400/month*

- Use of a Private Office or Conference Room for 20 to 40 hours per month
- Professional address and mail delivery

Great for businesses that don't necessarily need a full time office yet but need the professional environment.

My Coworking Plan – Starting at \$350/month*

- Exclusive 24/7 use of a private cubicle (check for available locations)
- Unlimited Use of collaborative areas or Work Stations, 8am to 5pm - Mon thru Fri
- Includes 15 Hours of Conference Room time

Great for entrepreneurs looking for private area



My Pass (Day Pass) – \$25 each/\$100 for 5

The perfect way to use only what you need – with no commitment required. Meet your clients in a professional setting and make a great first impression. This allows access for one person, one time, on a week day between 8am and 5pm. Includes one free hour of conference room or private office time.

PRIVATE OFFICE PLANS

Private office plans include all the benefits of Virtual Plans, plus what's listed below.

My Shared Office – Starting at \$250/month**

- 24/7 Use of a Private Furnished Office (for Selected Days)
- Professional Address and Mail Delivery
- Office/Directory Signage
- 2 Complimentary Conference Room Hours Per Month
- Business Center Services & Beverages/Snacks

My Private Office – Starting at \$525/month (depending on location)

- 24/7 Use of a Private Furnished Office
- Personalized Locking Mailbox
- Office/Directory Signage
- 4 Complimentary Conference Room Hours Per Month
- Business Center Services & Beverages/Snacks
- Networking Opportunities, Marketing Services and Website Listing

Take a tour today! Call for more information!

Call us at **623-505-0966** to set up a tour of the location nearest to you, and get a **FREE Day Pass** when you arrive. Build greater confidence with your clients, and start enjoying the 'suite' life, now!

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^{*} Prices depend on plans chosen, and are subject to change without notice.

^{**}Monthly rent is based on the number of days per week you need.