

FIRST CHOICE BUSINESS CENTER

First Choice Business Center is the realization of a dream — your dream. Fully equipped and ready for you to start working today, every aspect of our facilities and services are designed for your success. Sophisticated technology, comfortable surroundings, and friendly, competent service are waiting for you.

First Choice Officing provides the right workspace resources for your unique requirements. The old way was to rent an office; the forward-thinking approach is Officing. You decide what you need and how often you need it - from a single office to an entire suite — and we'll accommodate you. When your clients or business associates arrive, they're in your office.



They enter a friendly, professional building with fully equipped meeting facilities and dedicated office support teams ready to provide the business services you need to get the job done.



But Officing is more than space; you'll also have T1 Internet access, state-of-the-art videoconferencing systems, and the level of service that you need to succeed. Your First Choice Business Center support team provides fast accurate service - from phone answering to document preparation, you can count on always having the resources you need.

Catering services, an in-house exercise facility and private patio add to the ambiance — and your success.

And, as a First Choice member, you have access a network of officing centers in whatever part of the world your business travel takes you.



First Choice is upscale, smart, and efficient. Move right in, and you're in business. There are no delays, build-out expenses, or distractions. Your phone lines, voice mail, internet, and fax services are ready the day you move in. You're on your way to fulfilling your dreams.

*Give us a call and watch
your productivity soar.*
877-654-6718
services@firstchoicesuites.com

"I couldn't believe that I was up and running so quickly. My guests had no idea that I had moved in three hours earlier. They were courteously greeted, shown to a fully equipped conference room and offered Starbucks coffee. What a way to impress clients! My company name was already out on the sign on Route 22 when they arrived."

OUR INSTANT & VIRTUAL OFFICE IS WAITING FOR YOU

- ✓ 16 YEARS IN BUSINESS
- ✓ 6 HOURS FREE CONFERENCE ROOM USE
- ✓ FREE PRIVATE GYM W/SHOWERS
- ✓ FIRST 100 PHOTOCOPIES FREE
- ✓ OWNER OPERATED
- ✓ DISASTER RECOVERY (2 sources for Telco & internet connectivity + call forwarding to select remote numbers)
- ✓ In-line Generator for power you can count on

MANY OTHER AMMENITIES INCLUDE:

- ✓ Find Me Follow me (simultaneous dialing to all your reach numbers)
- ✓ Audio Transfer (take live calls from the office to your cell and back)
- ✓ Remote Office (work from cell/ home phone & have outbound caller ID reflect your office #)
- ✓ Voice Mail to E-Mail for instant messaging

FIRST CHOICE EXECUTIVE SUITES
1199 ROUTE 22 E, MOUNTAINSIDE, NJ 07092



When we imagined the ideal conference center, we thought about you — about how busy you are, and how you want first-class facilities and a prestigious address. We knew you needed dependable technology and a professional staff that you don't have to hire. Whether you want an occasional videoconference, meeting room, or a virtual office, in today's



economy, you need flexibility. The result is **First Choice Business Center**. A workplace that's here when you need it - with a friendly greeting, continental breakfast, Starbucks® coffee, high-speed

internet access, a private office, two conference rooms, and a private gym. With First Choice, you have a support staff that professionally answers and screens your calls. We can assist you with a variety of administrative duties including document preparation and proofreading, as well as, meeting and conference coordinating.

Our Virtual Office Solutions

Program offers remote and home office clients a corporate address and image, plus all the corporate advantages and amenities on an as need basis. Meet your clients - or just benefit from a quiet place to work - in one of our fully equipped



conference rooms or private offices on an hourly, weekly, or monthly basis. Utilize our business equipment and support services, as you need them, when you need them.

Full mail and telephone services give you the prestige without the

investment and long term commitment.

What ever your requirements, no matter how often they change, we will customize a solution for you.

On the go? **First Choice** will arrange your temporary office space in similar, high-quality

facilities across the country or around the world. **First Choice Access** is a great tool for your business success! Your virtual or on-demand office is instant, easy, and affordable!



Contact us at: 877-654-6718 or services@firstchoicesuites.com

"My videoconference was a success. My boss was impressed that I pulled it together so quickly. It was convenient for me; I didn't have hours of "down-time" traveling to the corporate office. First Choice is great for all the things I can't do in my home office. Screening client calls is vital. When I need support services, they always accommodate me. You can't beat it."

