

LifeWorks Business Center provides flexible and cost effective office solutions. Our private offices include the infrastructure, technology and support available immediately without the cost of build-out, cabling, equipment purchases, and long-term lease commitments.

Solutions are available for the single user to groups up to ten. Whether moving out of the home office, starting a new company or setting up a satellite office, LifeWorks Business Center at WingHaven is your new office solution.





## **Professional Image**

LifeWorks Business Center offers tenants a wide range of options and support services to present a professional image including:

- Fully furnished and equipped offices
- Reception area
- High-speed internet access
- Fully equipped kitchen
- Meeting room rental on as-needed basis
- Administrative support
- Copy/Fax center
- Teleconferencing

## Virtual Programs

Lifeworks Business Center offers a Virtual Office Program that includes:

- Telephone answering in your company name 8:00am - 5:00pm Monday - Friday
- Professional mailing address
- Incoming mail and fax forwarded or hold for pick-up
- Meeting room rental on as-needed basis
- Calls handled per your specific instructions
- Company name on building directory
- Private offices and meeting rooms available by the day, half-day or hour
- Administrative and clerical services on pay-as-you-go basis

## **Meeting Room Rental**

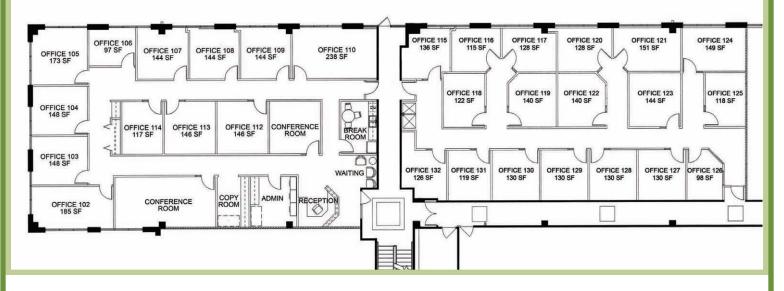
- Meeting room rental available on as-needed basis
- Three meeting rooms to accomodate from 6 35 people
- Administrative support, audio visual equipment, and catering available











LifeWorks BUSINESS CENTER AT WINGHAVEN®

1001 Boardwalk Springs Place O'Fallon, Missouri 63368

For more information or to schedule a tour, please contact:

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