

# BEAVERTON COMMUNITY DEVELOPMENT PROGRAM

**DOES YOUR FIRST IMPRESSION  
NEED A FACE LIFT? (before)**



Metro: Cha Cha Cha, Milwaukie

**APPLY FOR A STOREFRONT  
GRANT! (after)**



Metro: Cha Cha Cha, Milwaukie

**DESIGN ASSISTANCE IS  
AVAILABLE!**



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## CONTACT

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# STOREFRONT IMPROVEMENT PROGRAM

The City of Beaverton is committed to helping Beaverton small businesses thrive. A key part to business success is that first impression: what a customer sees from the outside of the building. The Storefront Improvement Program offers architectural design services and construction matching grants to help you boost your curb appeal and draw in more customers.

The grants may be used for a variety of exterior projects such as:

- Awnings
- Signage
- Lighting
- Paint
- New windows or doors

The city can also provide design services using a city contracted architectural firm. Applicants are encouraged to take advantage of this or work with their own professional designer prior to submitting an application for improvements.



Ickabods Tavern, Beaverton



Ickabods Tavern, Beaverton

## PROGRAM DETAILS

- **Design Services Grant** (100% city funded)  
A city contracted architect is available to help prospective applicants develop a concept or assist create a scope of work that can be sent to contractors to obtain bids.
- **Improvement Grant**
  - Maximum grant = \$35,000
  - NOTE: A business/space can receive a max of \$50,000 in Storefront Improvement grants within a 5 year period.
- **Level 1 Grant** = 50% city match  
(Minor projects, such as paint and new signage only)
- **Level 2 Grant** = 70% city match  
(Major projects, such as new windows, awnings, and lighting)
- Two competitive application rounds:

### SPRING 2018

- Application Deadline:  
March 9, 2018

### FALL 2018

- Application Deadline:  
September 14, 2018

For more information, please visit: [www.BeavertonOregon.gov/Incentives](http://www.BeavertonOregon.gov/Incentives)

## ELIGIBILITY

Buildings are eligible if they meet the following criteria:

- Primarily commercial use
- Street-front location
- Open to the public
- Within a Program Area

### Exclusions:

- National chains

## PROCESS

### DESIGN SERVICES GRANT

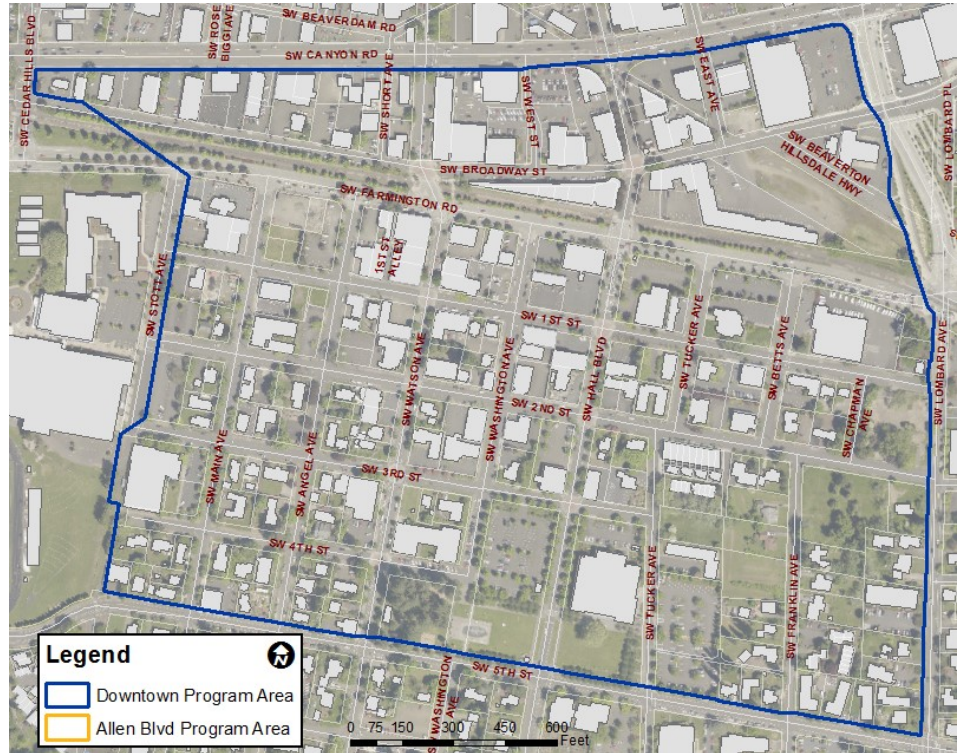
- 1) Contact city staff to determine eligibility.
- 2) Complete and return the Program Application.
- 3) If approved, begin working with city-contracted architect.

### IMPROVEMENT GRANT

- 1) Contact city staff to determine eligibility.
- 2) Identify scope of work and obtain bids as needed.

- NOTE: City will require at least three competitive bids for project elements over \$5,000, although only one is required at time of application.

- 3) Complete and return the Program Application.
- 4) If approved, a Letter of Commitment will be issued for both parties to sign.
- 5) As applicable, submit city Design Review, Sign Permit, or other needed applications.
- 6) Construction can begin once all permits have been approved.
- 7) Once the work is complete, submit all paid receipts to the city for reimbursement.



For more information, please visit: [www.BeavertonOregon.gov/Incentives](http://www.BeavertonOregon.gov/Incentives)

## Accessibility Information

This information can be made available in alternative formats such as large print or audio tape. To request alternative formats, please call 503-526-2493 or email [cddmail@BeavertonOregon.gov](mailto:cddmail@BeavertonOregon.gov) and reference Megan Braunsten, Storefront Improvement Program.

