

BEAVERTON ROUND EXECUTIVE SUITES

WWW.BEAVERTON-ESUITES.COM



Centrally located at the Beaverton Round, the Executive Suites were designed specifically for you—the small business professional requiring on-demand access to a variety of support services, combined with the highest level of aesthetic presentation in a single, cost-effective package.

With 56 modern offices ranging from 50 to over 450 sq. ft., the Beaverton Round Executive Suites is designed to accommodate individuals and small staffs. Whether your business requires a mailing address, occasional conference room or a luxury executive office, we will work with you to develop an office package specifically for your individual needs.

For information on availability & pricing

☎ 503.906.7800

✉ info@beaverton-esuites.com

🌐 www.beaverton-esuites.com

📘 Beaverton Round Executive Suites

🐦 @BeavertonRoundESuites



AMENITIES

- Full-Time Receptionist
- On-Demand Secretarial Support
- Automated Security 24/7 Access
- High Speed Internet Access
- Beverage Center with Refrigerator/Microwave
- Business/Conversation Lounge
- Color & Black and White Photocopy Service
- Facsimile, Notary, and Courier Service
- Daily Mail Service with Locked Mailboxes
- Personalized Call Answering
- Individual Voice Mail
- A/V Equipment Rental
- Daily Janitorial Service
- 24/7 Heating and Cooling
- WIFI Available Onsite
- Conference & Meeting Space to Accommodate Up to 90 People

EXECUTIVE SUITES: VIRTUAL OFFICES

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VIRTUAL OFFICE PACKAGES

These packages are ideal for home base or small businesses that wish to present a professional image, but do not require physical office space.

	Round ONE (\$295/MO)	Round TWO (\$195/MO)	Round THREE (\$145/MO)
Private Mailbox & E-Suites Mailing Address	•	•	•
Telephone Answering Service	•	•	•
Live Transfer of Incoming Calls	•	•	•
Private Voice Mail System with Remote Access	•	•	•
Use of Kitchen and Beverage Center	•	•	•
Use of Executive Conversation Lounge	•	•	•
Hours of Day Office & Meeting Rooms Use	10	4	-

E-Suites Mailing Address Only: \$75/MO

Telephone Answer Service Only: \$125/MO

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E-SUITES MEETING ROOMS

Private Day Office: Don't need a full time office? Access our easy to use fully furnished office equipped with a computer and telephone at no extra charge.

Conference Rooms & Boardroom: We offer two Conference Rooms, a Boardroom, and Executive Lounge which may be reserved for meetings with 2-12 people.

Training Center: The ideal venue for group training sessions, sales meetings, seminars, workshops, and private evening events. The training Center accommodates up to 90 people.

EXECUTIVE SUITES: MEETING ROOMS

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Conveniently located at the Beaverton Round and accessible from Highways 26, 217 and MAX, the Beaverton Round Executive Suites offer a variety of meeting rooms and all the amenities to make your meetings successful including A/V equipment rental, coffee service and administrative support. We'll welcome your guests, accompany them to the meeting room and display directional signage for your event.

Catering available from nearby critically-acclaimed restaurants to include Mingo, Mio Sushi and Hall Street Grill or feel free to bring in your own items. Our staff would be happy to help coordinate.



CONFERENCE ROOMS & BOARDROOM

We offer two conference rooms, both equipped with a dry erase board, WIFI, and telephone for conference or business calls. These rooms may be reserved for meetings with 2-8 people. Our boardroom offers a beautiful plaza view with wall-to-wall windows and a flat screen TV to assist with your meeting presentations. The boardroom can accommodate up to 12 people.

DAY OFFICE/VIRTUAL OFFICE

Don't need a full time office? Access our easy to use Virtual or Day offices. Options are available at hourly rates or monthly Virtual Office packages to include Day Office or meeting room time, plus telecommunication and mail services.

TRAINING CENTER

The ideal venue for group training sessions, sales meetings, seminars, and workshops. This 1700 sq ft training center has a wall-to-wall dry erase board, a large screen (onsite projector rental available), and accommodates up to 90 people!

EXECUTIVE LOUNGE

Looking for a more informal space for your meeting? Check out our private executive lounge which includes plush seating, a dry-erase board, small desk, WIFI, and a 37 inch flat screen TV. The Executive Lounge will accommodate up to 7-8 people.

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