

LifeWorks™

BUSINESS CENTER AT WINGHAVEN®

LifeWorks Business Center provides flexible and cost effective office solutions. Our private offices include the infrastructure, technology and support available immediately without the cost of build-out, cabling, equipment purchases, and long-term lease commitments.

Solutions are available for the single user to groups up to ten. Whether moving out of the home office, starting a new company or setting up a satellite office, LifeWorks Business Center at WingHaven is your new office solution.



Professional Image

LifeWorks Business Center offers tenants a wide range of options and support services to present a professional image including:

- ◆ Fully furnished and equipped offices
- ◆ Reception area
- ◆ High-speed internet access
- ◆ Fully equipped kitchen
- ◆ Meeting room rental on as-needed basis
- ◆ Administrative support
- ◆ Copy/Fax center
- ◆ Teleconferencing

Virtual Programs

LifeWorks Business Center offers a Virtual Office Program that includes:

- ◆ Telephone answering in your company name
8:00am - 5:00pm Monday - Friday
- ◆ Professional mailing address
- ◆ Incoming mail and fax forwarded or hold for pick-up
- ◆ Meeting room rental on as-needed basis
- ◆ Calls handled per your specific instructions
- ◆ Company name on building directory
- ◆ Private offices and meeting rooms available by the day, half-day or hour
- ◆ Administrative and clerical services on pay-as-you-go basis

Meeting Room Rental

- ◆ Meeting room rental available on as-needed basis
- ◆ Three meeting rooms to accommodate from 6 - 35 people
- ◆ Administrative support, audio visual equipment, and catering available



