



Thank you for your interest in Monument Executive Suites at 1114 North First Street. Here is additional information regarding the property.

INFORMATION:

PREMISES: Executive Offices as identified in the attached working schematic.

BASE RATE: Base Rate is \$500/month for each office. Base Rate amenities include:

- Furnished office with desk and office chair
- High-speed internet and wi-fi
- On-site receptionist during business hours covering our welcoming waiting area
 - Greet customers/patrons/clients
 - Handle mail receipt and deliveries
- Notary Public available upon request
- Access to conference room, break room and handicap accessible restroom
- Ample, free parking for you and your customers/patrons/clients
- Great centralized location with close proximity to downtown, Colorado Mesa University, St. Mary's Hospital and more!

ADDITIONAL AMENITIES: There are additional amenities that can be purchased to complete your office set-up without the capital outlay as follows:

- **Phone Package:** For \$50/month, you can be provided your dedicated phone line and VOIP Phone in your office with business/brand specific voice mail for your extension and unlimited long distance. Voice mail accessible from anywhere and call-forwarding for your direct line is available. Our receptionist will answer your line with a customized greeting and transfer your calls.
- **Copy/Print/Fax Package:** For \$65/month, you will have an allowance of 1000 black and white images either via copy, print or fax or 200 color images via copy, print, or fax. You can also pay per image, \$.10/image page for black and white and \$.50/image for color.
- **Clerical Services:** Need more than just a receptionist at the front desk? Our receptionist can assist with clerical services. Rates vary based on the services requested.
- **Reserved Parking Space:** For \$50/month, you can have a reserved parking space adjacent to the rear exit of Monument Executive Suites.
- **Virtual Office:** Don't need an office space? We can provide a virtual office that includes the copy/print/fax package, business address and conference room/wi-fi access for \$165/month.

Monument Executive Suites is managed by Elevation Investment Group, LLC; please contact us if you have any questions. We look forward to offering you an office space without all of the overhead! Please contact us at the phone number in our address block or via email at janel@rpm2017.com.

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